

PROJECT MANAGER

We are seeking a full-time Project Manager or designer to work collaboratively as part of our design team. Ideal candidate would have 5-7 years of experience, with a degree from an NAAB accredited program.

winslow + partners was founded in 2012 and specializes in a future-think approach to design, with projects ranging from multifamily, mixed-use, educational, to smaller remodels.

JOB DESCRIPTION:

- Understand the overall design process and work towards developing and documenting design concepts.
- Serve as the primary consultant liaison and secondary client liaison to complete projects on schedule, within budget, and with maximum client satisfaction.
- Provide technical expertise to generate documents for educational, commercial, multifamily, and hospitality projects ranging in size and scope.
- Lead production/documentation and contract specifications to submit for bidding.
- Construction Administration experience a must.

QUALIFICATIONS:

- 5+ years of experience working on commercial, multifamily, educational and hospitality projects.
- Master or Bachelor of Architecture degree from an accredited program of architecture.
- Architectural registration preferred.
- Strong technical capabilities and experience using ArchiCad or Revit to complete a full set of construction documents including coordination with all disciplines. Having worked in 3D for both design and contract documents.
- Project management experience and leadership skills.
- Has a clear understanding of the project lifecycle and what deliverables are required at each phase of the project.
- The ability to communicate both in written form and verbally, with clients, contractors, consultants, and the public at large.

SALARY & BENEFITS: Salary commensurate with experience and qualifications. Benefits include: paid covered parking, vacation time, sick time, medical, dental and vision insurance.

Please send your resume to: admin@winslow-partners.com